



Region One ESC - Project RISE Stipend/Substitute Approval for Professional Development Form

Directions: This form should be completed and submitted by a campus administrator for approval of stipend pay or substitutes for professional development. Print a copy of the completed form for your own documentation. Questions regarding this form can be directed to Mr. Lucio Mendoza, Project RISE Coordinator, via email at Lmendoza@esc1.net or at (956) 984-6117. **Note: This form must be approved for a professional development session to qualify for reimbursement. A digital copy of this form is located at <http://www.esc1.net/Page/3138>**

District Name: Date:

Campus Name: Workshop Date:

Request: Workshop Number:

Campus Administrator: Requester Title:

Number of teachers attending: Total number of days: Hours per day:

Complete this section only if substitutes are requested. Total number of substitutes requested:

Professional Development Information:

Workshop Title:

Workshop Description:

Workshop Location: Presenter:

If other location is indicated, please submit location:

Select all Professional Learning Topics addressed in workshop:

- Classroom Instruction Effective Pedagogy Management Strategies New Teacher Development
- Communication & Collaboration Leadership & Team Building Skills Test Analysis/Establishing Data-Based Instruction

Summary of workshop topic aligned to educator effectiveness and the Human Capital Management System:

Please email the completed PDF to projectriseform@esc1.net

For Region One ESC use only:

- Approved Not Approved (Professional development is not aligned to grant goals and objectives.)

Reviewed by: Date:

